

**MISSION PRESBYTERY PASTORAL CALL FORM  
FOR AN INSTALLED PASTORAL RELATIONSHIP**

The \_\_\_\_\_ Presbyterian Church of \_\_\_\_\_, Texas, belonging to Mission Presbytery (PIN# \_\_\_\_\_), is well satisfied with your qualifications for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interests of our church and fruitful to the Kingdom of our Lord, earnestly and solemnly calls you, the Rev. \_\_\_\_\_, to undertake the office of \_\_\_\_\_ of this congregation for an \_\_\_\_\_ indefinite or \_\_\_\_\_ designated definite (\_\_\_\_\_ years) period of time, beginning \_\_\_\_\_, promising you in the discharge of your duty all proper support, encouragement, and allegiance in the Lord.

That you may be able to devote full-time (part-time) to the ministry of the Word and Sacraments among us, we promise and obligate ourselves to pay you according to the following annual terms of call, in regular monthly payments:

Compensation:

Salary	\$ _____
Housing (& Utilities)	_____
Use of Manse	_____
Utilities Allowance	_____
Tax-sheltered retirement	_____
Other	_____

Benefits:

Board of Pensions, in full	_____
½ SECA	_____
403(b) contribution	_____
Other	_____

Reimbursed Expenses:

Auto allowance	_____
Professional expenses	_____
Study Leave allowance	_____
Other	_____

Vacation of four (4) weeks per year & Study Leave of two (2) weeks per year.  
Moving Expenses  
Book of Order G-2.0804, "...The call shall include provision for a minimum of twelve weeks paid family medical leave...."

We will pay regularly, in advance, to the Board of Pensions a sum equal to that requisite percentage of your compensation that is fixed by the General Assembly of the Presbyterian Church (U.S.A.) for participation in its pension, medical, and disability plan during the time of your being and continuing in the pastoral relationship of this particular church.

We further promise and obligate ourselves to participate in an annual evaluation and review of our ministry together. Such evaluation and review shall include the adequacy of the above compensation, the performance of the congregation, session, and pastor (or associate pastor), plans for the future, and any other appropriate items.

In the event of any disagreement, conflict, or dispute related to any aspect of this call, we agree to seek first mutually satisfactory resolution through direct discussions among the parties involved and to use at least one session of mediation by a mutually agreeable mediator as a second and backup avenue for conflict resolution, before exercising other options. The spirit and intent of this agreement is to encourage and support each other in working cooperatively in ministry and in dealing with differences and problems in their early stages instead of allowing issues to fester or escalate due to a lack of attention.

In testimony whereof I/we have subscribed my/our name(s) this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Clerk of Session

\_\_\_\_\_  
PNC Member

Having moderated the congregational meeting that extended this call, I do certify that the call has been made in all respects according to the rules of our Form of Government and that the person(s) who signed the foregoing call was/were authorized to do so by a vote of

\_\_\_\_\_  
Presbyterian Church (U.S.A.).

\_\_\_\_\_  
Moderator of Congregational Meeting

\_\_\_\_\_  
Date

*(Members of the Pastor Nominating Committee may sign the call form below if desired.)*

**CERTIFICATION OF CALL FOR:**

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**Acceptance of the Call**

This is to certify that I have received and accepted this call.

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

**AFTER SIGNING, SEND TO THE STATED CLERK OF MISSION PRESBYTERY TO COMPLETE THE REMAINING INFORMATION. (7201 Broadway, Suite 303, San Antonio, TX, 78209; statedclerk@missionpby.org)**

Mission Presbytery

**ACTION BY THE COMMITTEE ON MINISTRY**

The Committee on Ministry has reviewed and approved this call.  
(Authorized by Presbytery, G-3.0307)

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Date of Action \_\_\_\_\_

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Stated Clerk of Mission Presbytery or COM Chair or Liaison \_\_\_\_\_

**ACTION BY MISSION PRESBYTERY**

Mission Presbytery has approved this call.

Date of Action \_\_\_\_\_

Stated Clerk \_\_\_\_\_

The Stated Clerk will provide a copy of the signed form to the Clerk of Session of the calling congregation and to the pastor.