

Position: Children's Ministries Director
Status: Part-time, Salary
San Pedro Presbyterian Church (San Antonio, TX) - sanpedropc.org
Contact: sppchurch@sppcsa.com

Mission, Vision, Strategy and Worship of San Pedro Presbyterian

San Pedro Presbyterian Church exists to glorify God and make God known to others. We are a Reformed church rooted in Presbyterian theology and governance.

Our strategy moving forward is to develop programming on Sunday morning for families to coincide with our worship opportunities. Currently in the post-pandemic era we offer one, relaxed traditional worship services with attendance between 150 to 200 people. We also offer a Wednesday children's program with music and programming. We are moving to a concurrent Sunday morning model with programming for children in two sanctuary services (instead of a dedicated Sunday school hour). The Sunday morning programs involve acolytes in worship, a time for children's church after corporate worship together, and a Wednesday evening outreach program.

About This Role

The role of the Children's Ministry Director is to serve as the primary spiritual leader of all programming geared towards families and children from nursery to fifth grade. San Pedro PC has a rich history of welcoming families, but with new pastoral leadership in a post-COVID context we believe we have an opportunity to expand our outreach to families. This position reports to the Associate Pastor.

Primary Responsibilities

1. Choose curriculum and plan content for Sunday and Wednesday children's weekly programs.
2. Develop volunteer leaders with ongoing training and teaching materials.
3. Participate in the life of San Pedro PC as a spiritual member of our family (not merely hired staff).
4. Oversee special children's activities (VBS, Easter, Christmas, fellowship events, etc).
5. Support the leadership of pastors and our elders by prayer, encouragement and participation.

Strengths & Skillset

1. Mature follower of Jesus with an authentic love for God and a heart for children and parents.
2. Good administrative skills to work with volunteers and a high energy staff team.
3. Hard worker who enjoys being in a Christian environment where kindness is valued.
4. Effective time management skills to balance work and personal life needs.
5. Able to manage communication needs of children's ministry with clear, professional writing and consistent information to parents.

Personal Responsibilities

1. Maintain God-ordained priorities by putting Jesus Christ first, (if applicable your spouse second, your family third), and then the ministry.
2. If applicable, include your family in the life of San Pedro PC.
3. Be loyal to the vision and staff of San Pedro PC and always protect the unity of the church.
4. Demonstrate a Christ-like attitude through all interactions with congregation, staff, and volunteers.
5. Invite people to know Jesus and join San Pedro PC.

This is a part-time, salaried position that averages 20 to 25 hours a week. The job includes one office day to work with other staff, Sunday mornings and Wednesday evenings. San Pedro PC maintains a work environment where there is a lot of laughter, grace, and fun. The leadership of San Pedro appreciates staff through annual bonuses and consistent affirmation. A substantive amount of work/planning can take place at home (as negotiated with the Associate Pastor). The hours and job description are negotiable based on the qualifications of the applicant. This position has the support of dedicated parents and committee members who volunteer a considerable amount of time every week to programming and special events.