

JOB DESCRIPTION

JOB TITLE: Church Organist/Pianist
ACCOUNTABLE TO: The Senior Pastor as Head of Staff through the Director of Music
PURPOSE: To provide appropriate organ and piano music during services of worship
STATUS: Non-Exempt; Part-Time

PRIMARY DUTIES AND RESPONSIBILITIES

1) Serve as the Church Organist/Pianist

- a. To plan, prepare, and play organ and piano music appropriate to each service of worship.
- b. To prepare and play appropriate organ and piano music for funerals and other special services.
- c. To accompany the congregation in the singing of hymns, to accompany the choir's singing of scheduled music, collaborate with the Worship Band, and to accompany soloists as directed by the Director of Music.
- d. To arrange for substitutes when not able to be present.
- e. To attend rehearsals of all choirs as directed by the Director of Music.
- f. To lead choir sectional rehearsals as directed by the Director of Music.
- g. To play piano/keys in the Worship Band as needed, reading from chord charts.
- h. To play music of varying styles – gospel, jazz, contemporary Christian, etc., and improvise as necessary within each genre.

2) Serve as a member of WHPC Staff

- a. Attend weekly staff Huddle meetings.
- b. Attend weekly Worship Planning meetings.

3) Serve the congregation as the primary Advocate/Educator regarding the sanctuary organ

- a. Collaborate with ministries of WHPC such as the Preschool and the Gathering to teach about the history, mechanics and function of the sanctuary organ.
- b. Collaborate with ministries of WHPC to teach about the history of traditional hymns and hymnody.
- c. To oversee the care and maintenance of the sanctuary organ and grand pianos as needed.

4) Arrange and produce the Annual Lenten Organ Series Recitals

- a. Recruit recitalists.
- b. Prepare the recital programs.
- c. Arrange for luncheons.
- d. Serve as one of the recitalists.

5) Serve on the Worship Ministry Team

- a. Attend monthly meetings.
- b. Oversee budget line items regarding organ/piano maintenance.

CHANGES/MODIFICATIONS

This job description may be amended under the direction of the Senior Pastor, and the Personnel Committee.