



DISASTER PREPAREDNESS & RESPONSE PLAN

Mission Presbytery

SESSION PLANNING & ASSESSMENT CONSIDERATIONS

Tasks	√	Notes
Identify type(s) of disaster(s) most likely based on history and forecasts		
Identify disaster preparedness response team availability and responsibilities		
Secure necessary equipment to manage disaster responses on or off site: i.e, cell phone, laptop, control center kit; backup systems, architectural plans, phone numbers, etc.		
Identify churches already doing specific duties during: i.e., Baptist Churches network provide hot meals, etc.		
Identify facility space for use as an evacuation site or resource distribution site or state responders' staging site, etc.		
Build a sufficient staff of volunteers to do all actions		
Provide and/or fund training for disaster response volunteers		
Decide what services remain active and what services will stop during various phases and intensity of the disaster; i.e., office operations, worship services, program activities		
Practice Disaster Preparedness & Response Plan		
Notify local emergency management office of capabilities		
Stockpile sufficient water		
Ensure sufficient personnel can shut off main electric power and water supply		
Pre-plan for designated emergency fund for facility & personnel expenses		
Review insurance policy for sufficient coverage		
Consider contracting in advance for: Attorney, Plumbing, Roofing, Windows, General Contractor, Waste Removal		
Backup financial records weekly as a minimum		
Backup financial and program records daily as disaster nears		
Consider forming grief response teams to help members		
Identify alternative locations for worship if church is unusable for a period of time		
Obtain a copy of city, county, and state disaster preparedness plans		
Prepare for follow-up support groups to function for several months		